



2024 GRAND PRIX RACE APPLICATION

Attention Race Directors:

The Gulf Winds Track Club (GWTC) Grand Prix Committee will be selecting races for the 2024 Grand Prix schedule. To be considered for Grand Prix status in 2024, race directors must complete and submit this form by **October 17, 2023**. Prior year applications will not be considered. All races designated as Gulf Winds Track Club races will automatically be considered.

Please submit applications to Lisa Unger (lisa.s.unger@gmail.com), Grand Prix Committee Chair.

Grand Prix Race Qualification Standards:

Whereas the undersigned has applied to have the _____ race considered as a GWTC Grand Prix Race for 2024, on behalf of the race organizers, sponsors, and directors, it is agreed that to be selected, the race directors and/or race organizers will:

1. Provide proof (race results) that the event has successfully been in existence for the past two years (submit links to online results or attachments of race results with application);
2. Maintain appropriate liability insurance for the race. Such insurance shall provide coverage in an amount of at least \$1,000,000. Provide written documentation to the Grand Prix Committee verifying the liability insurance at least 60 days prior to the date of the race;
3. Ensure runner safety with adequate race course supervision, volunteers, emergency management services, and traffic control. Review the standards, rules, and procedures outlined in the Road Runners Club of America's (RRCA) *Guidelines for Safe Events* publication and webpage¹. It is the Race Director's responsibility to ensure a safe event;
4. Provide evidence that the course will be accurately measured and certified in accordance with USATF guidelines², unless the course is an off-road course or there are special circumstances that warrant a waiver of this requirement by GWTC. The Grand Prix Committee may accept an application if the certification is pending and the committee has reason to believe the course was properly measured;
5. Provide a copy of the race flier for distribution and link to the race website and online registration (if applicable) to the GWTC at least 60 days before the race date. Send the information to: peggriff91@gmail.com. The flier must include the date, time, location of the race, entry fees, waiver, and contact person. A course map and course certification number should also be available upon request and available online for participants to review;

¹ <http://www.rrca.org/resources/event-directors/guidelines-for-safe-events>

² <http://www.usatf.org/events/courses/certification/>

6. Obtain the official signed waiver provided by GWTC (no variance) from each race participant;
7. Ensure a method for accurately identifying runners through the required use of race bib numbers for every participant and the use of a system for accurately recording the time, age/sex and order of finish for all race participants;
8. Provide at least one staffed water station for each 5K of distance;
9. Clearly and thoroughly identify mile or kilometer marks, any turns, turnaround points, race splits, or other potentially confusing areas on the race course, and provide a course map with this application;
10. Document standard 5-year age divisions in accordance with GWTC's Grand Prix Guidelines for purposes of Grand Prix recognition (i.e., 9-under, 10-14, 15-19, 20-24, 25-29, etc., up to age 85-and-over (Note: this standard does not apply to race awards – race directors have full discretion to establish race age group awards.);
11. Compile race results (preferably in Excel) no later than 24 hours after the race start, and submit them to the GWTC Grand Prix Committee Chair or other pre-designated GWTC official;
12. Any substantial changes to the race (date, course location, etc.) should be communicated to the Grand Prix committee in a timely manner.

Event Information:

Date of Event: _____

Event Name: _____

Location: _____

Charity Event Benefits: _____

Adult Grand Prix

Youth Grand Prix

Both Adult & Youth Grand Prix

Include 1 Mile Race for Youth Grand Prix

Race Director Information:

Name: _____ Phone: _____

Address: _____

E-mail: _____

If the race I am directing is selected for the GWTC Grand Prix schedule, I agree to comply with all specifications listed above.

Authorized Signature: _____ Date: _____