

GWTC Equipment Rental Terms and Invoice

Race Name: _____ Race Date: _____

Race Director(s): _____ Phone/Email: _____

I, _____, agree to the following terms and conditions for the rental of Gulf Winds Track Club (GWTC) equipment. Please READ and initial all components of the policy.

_____ (Initial) 1. Pick-ups and drop-offs will occur the **Wednesday before and after the event at 5:00 unless otherwise specified by manager**

_____ (Initial) 2. Fees: \$100 (all equipment except clock and timing device); \$150 (all equipment). Write two separate checks payable to Gulf Winds Track Club (deposit of \$200; and \$_____ rental fee) and bring to pick-up.

_____ (Initial) 3. I understand that the security deposit is only a token payment and that loss and/or damage may exceed this amount. I further agree to pay the additional costs for replacement and/or repair.

_____ (Initial) 4. Equipment needs to be returned at 5:00 p.m. the Wednesday following the event, or when otherwise scheduled with the equipment manager. A **\$50.00 late fee will be charged** if equipment is not returned within 15 minutes of agreed upon time.

The storage facility is located at Ft. Knox Storage North, 3244 N Monroe St 32303. The unit numbers and gate code will be sent closer to your pick-up date. Equipment will not be released without payment. The equipment manager, Vicky Droze, can be reached by email at vickydroze@comcast.net or (850) 339-7766. Please send this document as a **PDF**.

In the following table, enter the quantities of each item you would like to rent in the 'Quantity Requested' column.

Item	Quantity Requested	Quantity Picked Up	Quantity Returned
Race Clock and Stand			
Chronomix Timer/Printer			
Megaphone/Bullhorn			
Mile Split Signs (Miles 1,2,3, etc.)			
"Race in Progress" Signs			
"Arrow" Signs			
Age Group Boxes (Y/N)			
Finish Chute Stanchions and Bases			
Traffic Cones			
Tables			
Chairs			
Water Coolers			
Ice Chests			
Traffic Vests			
Other (Measuring wheel)			

Name of person picking up & returning equipment

Cell phone/Email Address of person picking up & returning equipment

Signature of person responsible for equipment

The following will be filled out by GWTC:

\$ _____ Rental Fee Received _____ Rental Fee Deposited to Bank

\$ _____ Deposit Received _____ Deposit Returned OR _____ Charge

Optional: Reason for Deposit Not Returned: _____